

Ogema Township
 Regular Town Board Meeting
 April 11, 2024
 Meeting Minutes

Board members attending: Chairman Charlie Kramer, Supervisor Ron Meehan, Supervisor Anne Haas, Treasurer Sarah Benson, Clerk Bryan Massman

Others attending: Bob Brewster, Kathi Kramer, Kolleen Schneider, Mrs. Sunstrom, Becky Waggoner, Mike Waggoner

The meeting was called to order at 6:00 p.m. by Chair Kramer followed by the Pledge of Allegiance. Ron Meehan motioned to approve the agenda. Anne 2nd. Approved. Minutes from the March meeting were distributed. Ron motioned to approve the March minutes. Charlie 2nd. Approved.

AGENDA ITEMS

- A. Citizens comments – three minutes per speaker
 - a. Kolleen Schneider volunteered to create a Wi-Fi network for the Town Hall that others can join.
 - b. Mrs. Sunstrom expressed concern about transition between outgoing and incoming Clerk. Specifically, that the Board Supervisor and newly elected Clerk were sworn in by the county.

- B. Review and approval of Treasurer's report Ron motioned to approve the Treasurer's report. Anne 2nd. Approved.

Vendor	Claim #	Amount	Notes
Family Pathways Donation	5083	\$300.00	Donation
Seven County Senior Federation	5084	\$250.00	Donation
Pine County Historical Society	5085	\$250.00	Donation
JP Cooke Company	5086	\$52.95	Notary Stamp
North Star Media	5087	\$280.62	Past Due Publication Notices
MN Benefit Association	5088	\$405.00	Township Life insurance
Kolleen Schneider	5089	\$132.00	Newsletter Postage
Scott Grimstad	5090	\$30.45	for Absentee Ballot Postage
Robert Sunstrom	5091	\$18.38	Speaker Hardware Mounting

Bryan Massman	5092	\$41.71	Door Lock and Keys
Anne Haas	5093	\$83.41	Plaque/mileage
Mike Waggoner	5094	\$71.82	Mileage NPAHD meeting
Charlie Kramer	5095	\$104.43	Mileage PCO/MAT training
Ron Meehan	5096	\$168.27	Mileage road review/PCO/MAT
Town board Member	5097	\$397.10	Wages
Town board Member	5098	\$428.85	Wages
Town board Member	5099	\$364.78	Wages
Town board Member	5100	\$1080.49	Wages
Town board Member	5101	\$609.51	Wages
Town board Member	5102	\$64.64	Wages
East Central Energy	12AP	\$73.87	Town hall Electric
ADT Commercial	13AP	\$63.22	Town hall security
Centurylink	14AP	\$140.18	Town hall phone/internet
US Treasury	15AP	\$701.62	Payroll Tax
Norton Lifelock	16AP	\$64.42	Antivirus software

C. Review and approval of claims for payment – Ron motioned to approve payment of bills. Anne 2nd. Approved. Charlie motioned to remove Bob Sunstrom from those with signature approval rights on the checking account/CD/Other bank documents as needed. Also moved to add Bryan Massman to the CD, and add Mike Waggoner and Becky Waggoner to the checking account. Anne 2nd. Approved. All other signature privileges will remain the same. Charlie motioned to approve the Annual Meeting minutes. Ron 2nd. Approved.

D. Old Business

- Spring Fling Potluck Dinner – Clerk to post cancellation. Revisit in the Fall.
- Road Review – Ron reported:
 - Horse Shoe – East culvert is clear. West culvert trapping will begin
 - Ferry – washboard conditions. Grading needed.
 - Alma Razor (North) – terrible
 - Barnes Spring – good
 - Sky Blue Water – not bad
 - Alma Razor (South) – good, needs grading
 - NEXT MEETING AGENDA ITEM – Plan for spending of FEMA money.
- North Pine Area Hospital District (NPAHD) – Mike Waggoner reported that

training is complete for all those receiving money. Summer EMR training will be 12K per person. They are planning to purchase an EKG machine. Cost is still an issue in the publication of the newsletter. The history of the hospital book is interesting. Mike asked if anyone would have a problem with him asking the Hospital Board at the next meeting about Township dollars being used to support gender altering treatments at affiliated hospitals. There were no objections.

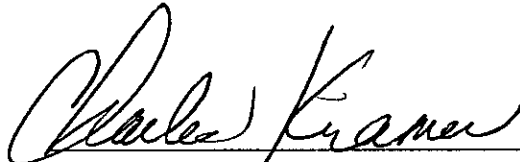
- Pine County Historical Society (PCHS) / Seven County Senior Federation (SCSF) / Family Pathways, (FP) – continue donations as in prior years
- Pine Co. Officer mtg. was held on March 30th, 2024 @ 9:00 a.m. – Ron M., Sarah B., Bryan M., Charlie K, Anne H. all attended.
- Spring Short course was held on April 5th, 2024 @ 9:00 a.m. in Duluth. Anne H., Ron M., Charlie K., Bryan M., Becky W., and Mike W. all attended.
- Any other old business – None

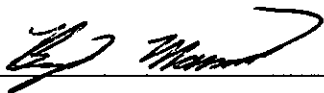
E. New Business

- Zoning Administrator Bob Brewster; discuss Pine County Shoreland ordinance that affects home businesses and vacation home rentals – Bob reported on County and Township zoning situation with Brian Beaufeaux's desire to open a VRBO. Two jurisdictions cannot regulate the same thing. The County is rewriting it's shoreland ordinance. Bob distributed the draft ordinance to the Board. Charlie motioned for Bob to attend the Planning Commission's meeting on April 25th with compensation at \$25/hr + mileage. Ron 2nd. Approved. Charlie motioned for Bob to speak to the attorneys Corri & Rupee for 15 minutes on same issue. Ron 2nd. Approved.
- Cemetery –Mike Waggoner volunteered to assume the contact position.
- Old electronic devices – Ron motioned to dispose of all at going rate. Charlie 2nd. Approved.
- Website contract – Current contract ends in July. Ron motioned for Mike Waggoner and Kolleen Schneider to research new vendor and negotiate contract (with Supervisors oversight). Anne 2nd. Approved.
- Pre-authorization for office supplies (Treasurer & Clerk) – no change to policy
- Record retention policy –Clerk working to scan all current documents. Charlie will call the county about storage of historical documents. Ron motioned to destroy any records over 7 years old. Charlie 2nd. Approved.
- Claim Sheets – Claim sheets will reflect time and work completed. No payments in advance. Clerk to be paid for two weeks he worked in March. Ron motioned to hold this week's claim forms until May 9th meeting. Anne 2nd. Approved.
- Scott and LeAnne reimbursement for absentee Ballot due to receiving late and having to overnight it. – Clerk taking care of.
- Deputy Clerk/Treasurer appointments – Mike Waggoner/Deputy Clerk and Becky Waggoner/Deputy Treasurer will be sworn in following adjournment.
- Scanner for all Township document digital retention – Charlie motioned to reimburse Clerk for purchased scanner. Ron 2nd. Approved.
- Locking mailbox purchase – Needed for security of mail on site. Charlie motioned for Ron to purchase with credit card. Ron 2nd. Approved.

- Removing personal address and cell phone listed on website – Approved.
- Next Town Board Meeting on May 9th, 2024 @ 6:00 p.m.
- Board of Equalization Meeting on April 24, 2024 @ 9:00 a.m.

F. Ron motioned for meeting adjournment at 8:20 p.m. Charlie 2nd. Approved.


Chair Supervisor

Attest: 

Ogema Town Clerk

